

Dicționarul limbii engleze pentru afaceri



TOD = time of delivery
Trdg = trading
trf = transfer
tr. mk. = trademark
TVL = travel
T.W. = total weight
U/C = unclassified
U. Conf. = ultra confident
Uk = unknown
ULET = your letter
Un. = union
UNO = United Nations Organization
Urb. = Urban
usu. = usual; usually
v. = value
val. = value
var. = variable
V.C. = vice-chairman
veh. = vehicle
vo. = verso
V.P. = vice-president
vs. = versus
v.v. = vice versa
vy = very
w/e = weekend
whse. = warehouse
whsle = wholesale
wkly. = weekly
w/o = without
woc = without compensation
X.H. = extra heavy
xpln. = explanation
Yds = yards
ydy = yesterday
z = zone; zero
ZT = zone time

A

abandona to relinquish, to waive; he will never ~ his rights.

abandona pe seama to give over to.

abandonarea funcției dereliction of duty; nobody was pleased with his ~.

abatare 1. digression, 2. infringement, transgression; 1. they should avoid ~ in their speech; 2. doing such a thing means a new ~ of the law.

abil 1. artful, ingenious, 2. skilful; 1. he's an artful/ingenious man and succeeds in talking people into everything he puts his mind to; 2. James is a skilful negotiator.

abilitate ability, capability; they have the ~ to do it well; I do not question his abilities as a leader; to run a business is beyond my capabilities.

abonament de călătorie comutation ticket; ~ de călătorie liberă: travel card.

abonat 1. subscriber, 2. consumer; 1. all the ~s receive their newspapers and magazines regularly; 2. the ~s will pay the bill within three months or else the power will be cut.

aborda to approach; they ~ed the

bank for an immediate loan; Mr. Black managed to ~ that problem tactfully; he ~es new methods.

aborda to tackle; he was reluctant to ~ such issues before their arrival.

abreviere abbreviation; MBA is the written ~ of master of business administration.

abroga to abrogate, to end; the government ~ed those laws.

absenteism absenteeism; ~ is a negative phenomenon.

(se) abține to abstain, to refrain, to withhold (from); a ~ de la vot: to abstain from voting.

abuz 1. abuse; ~ de putere: abuse of power, 2. fraud, encroachment, infringement; what he does is called ~.

accelea to speed up; we work over-time in the hope that we could ~ the process.

accent emphasis, (pl.) emphases; in our company there is a lot of ~ on negotiating.

accentua 1. to emphasize, (BrE-ise), 2. to put flash on, 3. to stress; the members of the committee ~ the need for a loan/ that they need a loan.

accepta to accept; he ~ed the challenge; the board of directors

didn't ~ John's idea; I have to ~ that I was wrong about that.

acceptabil la bancă bankable; in mod ~: acceptably, admissibly.

acceptare în alb acceptance in blank.

acceptabilitate acceptability, they decided upon the possible degree of ~.

acces access; ~ can be granted or denied; you cannot have/get ~ to this kind of information.

accize ~ excises; the ~ have been increased considerably.

achita to pay (off); ~ o notă de plată: to pay/ to settle a bill; ~ o factură: to receipt an invoice.

achitare settlement; we talk about \$ 500 in ~.

achizitor buyer, purchaser; they will contact the ~.

achiziție, aprovizionare acquisition, purchase; we'll negotiate the ~ price; our goods are on special ~; the ~ of new equipment is essential; the purchasing power will decline soon.

achiziție internă pe datorie: leverage buy-out.

achiziționa to acquire; the librarian ~d expensive old books; our employees can ~ knowledge and skills in the work process; they ~d a taste for their work.

acont 1. partial payment/ instal-

ment/ advance; 2. earnest money; 1. you will have to give an advance/installment; 2. it is necessary that they should pay ~ in order to purchase all the equipment.

acoperi to cover; they found a solution to ~ the expenses; there are things they would like to ~ up.

acoperi cheltuielile to meet the expenses.

acoperire reimbursement, remittance; ~ financiară: backing; a avea ~: to hold security.

acord agreement, contract; de comun ~: by mutual agreement; ~ comercial: trade agreement.

acorda 1. to concede, to grant; 2. to render; 1. we always grant prizes/credits; the boss granted us permission; 2. we render protection to them.

acorda atenție to pay attention; they did not pay attention to what we said.

acorda, aloca 1. to award, 2. to confer; 1. he was awarded the Nobel Prize; they awarded Jane a bursary; 2. I did not know that such a great honour was conferred on her; the university might confer titles on them.

acreditare accreditation; persons and organizations can get their ~; scrisori de ~: credentials.

acreditiv letter of credit; Harry got a ~ from The Romanian Commercial Bank so that he could take money from The Turkish Bank; ~ în alb: blank credit.

act adițional rider; addendum.

act, document ~e de identitate: identification papers; ~e false: forged documents; ~ de vânzare: bill of sale; ~ de trezorerie: finance bill; ~ de vânzare-cumpărare: deed of sale.

activ¹ active; he is an ~ member of the party; they made ~ efforts to come to an agreement with those executives. (s.) asset; unfortunately we must sell the ~ of our society in order to pay all the debts; ~ lichid: liquid ~s, our creditors are interested in the liquid ~s of the company.

activ² assets.

active circulante current assets.

active intangible/necorporeale intangible assets.

active tangibile/ corporeale tangible assets.

activitate activity; there is a huge amount of ~ in here; he is involved in all kind of research activities.

activitate comercială trading.

actual 1. current these are the ~ problems we have to cope with; 2. prevailing; they inquire about the ~ prices of our products.

actualiza to update; before actually starting work on the computer, you should ~ your useful data.

acționa 1. to act; he ~ed like a desperate man; 2. to operate; he was explained how that machine ~s; a ~ în judecată: to bring an action against smb./to sue.

acționar (BrE) shareholder, (AmE) stockholder; the ~ was unhappy with the results.

acțiune share; the ownership is divided into ~s; she sold her ~s in electronics; acțiuni nominale: registered stocks/shares; acțiuni bancare: bank securities.

acum now; ~ câteva minute: few minutes ago; ~ câțiva ani: some years ago; de ~ înainte: from now on, heretofore; până ~: so far, until now, up to now.

acumulare accumulation; he was praised for an impressive ~ of data; ~ de capital: capital accumulation.

acuză 1. to blame, 2. to charge/prosecute; 1. the manager cannot be blamed for the bad results; 2. the president of the company was charged that his decisions were wrong.

acuzatie accusation; the board rejected all the ~s against him.

adaos 1. addition; 2. supplement; 1. they require an addition of facilities/capital etc.; they intend to

build an ~ to the west wing of the factory; in addition to what he said I had a conclusion; 2. John's supplement of income is quite significant; ~ la un contract/document: additional clause.

adaos comercial mark-up

adaptare adjustment; she has had to make ~s to her own evaluation.

adăuga to add; VAT ~s 19% to the cost of the merchandise; ~ the figures and find the sum; I have just a few words to ~.

adeverință certificate; after finishing that course he got a ~; they required of him a ~; a elibera o ~: to issue a certificate/receipt.

adeverire confirmation; they asked for a ~ of those reports; I need a ~ that everybody will be present; they are all waiting for ~ about his retirement.

adițional 1. additional, further, supplementary; we need ~ information on this matter before you can have our answer; 2. additional, adscititious, extra, spare, supervenient.

adjunct assistant; I have the pleasure to introduce to you my ~.

administra to administer, to manage; it's rather difficult to ~ large territories; they ~ed new tests/programs.

administrator administrator; is he the ~ of the company?

administrare management, husbandry; we congratulated him on the good ~.

administrarea personalului personnel management; bad ~ can lead to failure.

administrarea timpului time management; ~ is essential in observing a work schedule.

administrativ (adj.) administrative; drept ~: ~ law; serviciul ~: public service.

admisibil admissible, allowable; this kind of behaviour/interpretation is no ~.

adolescent teenager, adolescent; these programs are created for ~s.

adopta to adopt; a ~ o rezoluție: to approve/to carry a resolution.

adopta o hotărâre to pass a resolution.

aduna to collect; these people ~ money for charity activities; she tries to ~ as much information as possible; a ~ taxe: to levy taxes.

adunare gathering, meeting, sitting; ~ legislativă: legislative assembly; adunare generală: general meeting; next month a ~ will be held.

ad valorem ad valorem; the customs duties are calculated ~,

that is one according to the value.

advers contrary, opposite; they have ~ opinions; parte ~ă: counter/opposite party.

adunare constituantă constituent assembly; ~ națională: grand national.

aeroport airport; you should go to the ~ immediately and make some reservations for our staff.

afacere business; what kind of ~ are you in? how's ~? Timothy and his brother go into/out of ~.

afacere bună pennyworth.

Afaceri externe Foreign affairs; this is an issue of ~.

afaceri potențiale ~ business prospects; de ~: businesslike.

afacerist 1. businessman, 2. racketeer; Peter Jones is a successful businessman; they are not honest people, but racketeers.

afecta 1. to affect, 2. to afflict; 1. that fine affected my financial resources; 2. our company was afflicted by new restrictions.

afia to affiliate; we refuse to ~ our society to theirs.

afiliere affiliation; many of us voted against ~.

afirmativ affirmative; I've got an ~ answer.

afirma to state, to declare; they did not ~ their attitude an ideas very clearly.

afirma cu tărie to protest; ~ prea mult: to aver, to overshoot, to posit; ~ solemn: to asseverate.

afirmarea propriei persoane self-assertion.

afirmație calomnioasă roorback; ~ neconvingătoare: affirmance, contention, predication, understatement; ~ nefondată: allegation.

agendă de întâlniri appointments diary, notebook.

afirmație 1. statement, 2. ~ nefondată: allegation; they issued a false statement to the media; 1. he was asked to make a statement, 2. there wer allegations that the conditions did not correspond to their wishes.

afiș poster, the biggest ~ shows our latest products.

afișa prin lipire to paste-up; will you ~ this list, please?

afișaj bill sticking; ~ electronic: electronic display.

afla 1. to find out, 2. to her, 3. to learn; 1. they were supposed to find out the truth; 2. have you heard the latest news?; 3. the more I learn about them, the more I trust them.

aflux afflux; ~ de capital: capital inflow.

agendă diary; I won't forget the name, since I jotted it down in my ~.

agendă de adrese directory; if you don't know the exact address,

look it up in the ~. oameni și cărți
agent agent; ~ comercial dealer,
 trade agent; ~ de bursă: broker,
 jobber; ~ de vânzări: selling/sales
 agent; agent exclusiv: sole agent.
agent de expediție freight
 forwarder.

agenție agency, ~ comercială:
 trade agency/office; ~ de voiaj:
 travel agency; ~ imobiliară: estate
 agency/real estate.

agenție de presă press-agency,
 news-agency; ~ de pariuri: betting
 office.

agrafă de birou paper-clip; where
 are the ~s?

agravare aggravation; the ~ of
 the problem was caused by the rise
 in interest rates.

ajunge, atinge to reach; that's a
 turn out difficult to ~; a ~ la
 scadență: to fall due.

ajustare adjustment; an ~ is
 necessary regarding our strategies.

ajutor aid, assistance, help; ~
 financiar: financial aid; ~ de șomaj:
 unemployment benefit; ~ social:
 social security benefit.

alătură 1. to affix; 2. to enclose; I
 ~ my C.V. and a recent photo.

(se) **alătura** to join; to affiliate
 yourself with; I'll join your group.

alcătuire making, organization,
 structure.

alegere 1. option; 2. election; 1. I

agree to your ~; 2. they are anxious
 about the ~ of the new manager.

alegerea profesiei choice of
 careers; one of the most difficult
 steps is the ~.

aloca to allocate; they ~ more
 money this year in the view to
 modernizing all installations.

alocare allocation; next, we are
 going to discuss the ~ of funds for
 the new wing of the factory.

alocație allowance, compensa-
 tion; they haven't got the ~ for a
 long time; ~ bugetară: budget
 allowance.

alternativă alternative; can you
 think of another ~?

aluzie hint; he gave me a ~ about
 his intentions.

amabil (adj.) kind; it was very ~ of
 you to come so soon; (adv.) kindly;
 I ~ ask you to send a reply.

amanet pawn; casă de ~: pawn
 shop.

amâna to postpone, to put off; we
 have already postponed the
 meeting twice; we cannot put it off
 for ever.

ambala 1. to pack, to wrap;
 please be careful when you ~ the
 fragile goods; 2. to encase, to pack,
 to wrap.

ambalaj packing; the ~ corres-
 ponds to the type of products.

ambalaj din prelată canvas tank.

ambalator packaging; they work
 in the ~ area of the enterprise.

ambarasant embarrassing,
 awkward; let's put an end to this ~
 discussion.

ambasadă embassy; he can
 solve this problem at the ~.

ameliora to improve; all the weak
 points of our business should be ~d
 as soon as possible, no matter the
 costs.

amenda to fine; a ~ pt. nerespec-
 tarea unui contract: to forfeit.

amendament amendment; they
 brought some ~s to their
 agreement, by mutual consent.

amendă 1. fine, penalty, 2. forfeit;
 1. we should continually avoid
 paying fines/penalties; 2. the forfeit
 for breaking our rules is incredibly
 large.

amenința to threaten; they ~ed
 us with a strike.

amestec 1. mixture; that is a ~ of
 ingredients; 2. (fig.) interference; I
 object to all ~s.

amesteca to blend; to mix; ~
 them well so that they would be
 homogeneous.

(se) **amesteca** (in) to intermeddle,
 to meddle in, to tamper with; ~ cu:
 to intermingle with, to intersperse.

(se) **amesteca** 1. to interfere, 2.
 to mingle/ mix with others; 1. he has
 no right to ~, why doesn't he mind

his own business?; 2. the guests
 started to ~.

amestecat jumbled; can you
 possibly see about those ~ papers?
amical friendly; he behaved very
 ~; discuție ~ă: chat.

aminti 1. to mention, 2. to remind;
 1. it is worth mentioning that the
 merchant bank can give financial
 support; 2. let me remind you that
 you've got the worst result; the
 secretary reminded the executive
 manager about his appointments.

amortiza to liquidate, to redeem;
 a ~ un împrumut: to redeem/ to sink
 a loan, a ~ o investiție: to pay off an
 investment.

amortizare liquidation; the only
 solution is a rapid ~ of all the debts;
 fond de ~: depreciation fund; ~ a
 unei datorii: debt redemption.

amplasa to emplace, to locate, to
 place, to site.

amplasare emplacement, exten-
 sion, location, position.

ampluare proportion; everybody
 wants to know the ~ of the failure;
 this is a task of huge ~s.

an year; we have been working
 for this institution for many ~s now;
 ~ fiscal: tax year.

an calendaristic calendar year; ~
 de ~: year in year out; cu anii: for
 years.

analiză analysis, (pl.) analyses; ~

a rentabilității: breakeven analysis.
analiza postului job analysis; the

~ will give you all the expected answers about the accomplishment of the requires duties.

analog analogous; Mary and Sam have ~ tasks to perform.

analogie analogy; there cannot be establish a clear ~ between the two situations.

anchetă inquiry; you should follow up that kind of discreet ~; we should make inquiries about this matter; ~ socială: social investigation; ~ judiciară: judicial investigation.

andosa endorse; the check was ~d by the business man.

andosament endorsement; ~ în alb: blank endorsement.

andosant endorser.

andosă indorse.

anexa to enclose; please ~ a cover letter.

anexat la prezenta attached hereto.

anexă appendage; you will find the extra data in the ~.

angaja to hire; I didn't ~ John for this kind of boring duties; a ~ capital în afaceri: to engage capital in business.

angajament commitment, obligation; I cannot embark myself on new projects, since I already have

other demanding commitments; ~e în devize: currency liabilities.

angajat employee; Mr. Stark is a conscientious ~ of the factory.

angajat temporar fill-in, temp.

angajator employer, the ~ is the person who employs personnel.

angrosist merchant, wholesaler, wholesale dealer, he is a ~, which means that he sells goods in large quantities.

ansamblu de mașini engine; în ~: on the whole; de ~: general.

anterior previous; at our ~ meeting we set the prices.

antet 1. letterhead; don't forget to place the ~ at the top of the page; 2. heading, letterhead, header.

anticipa to anticipate; they refused to ~ the next year's events.

antrepozit vamal bonded warehouse; our merchandise is currently in the ~; bond warehouse.

antreprenor general chief contractor.

anual (adj.) annual; we have ~ meeting; (adv.) annually; they gather ~ to discuss over this matter.

anuitate annuity, tonline; an ~ is a fixed sum of money, paid to someone annually.

anula to annul, to cancel, to overrule; they cancelled the meeting; a ~ (o decizie): to render void.

anula o datorie to write off.

aparat appliance, device; ~ de uz casnic: household/home appliance.

aparatură appliances, equipment; the old ~ should be replaced by new acquisitions.

aparține to belong to; this building is my property, it belongs to me.

apărea to occur; alterations may occur during the process of modernization.

apel call; ~ intern: internal call; ~ în interes personal: personal call; ~ în interes de serviciu: business call; apel local: local call; you have a ~ on line two.

aplica to apply, to put into practice; we'll ~ the new technology as soon as possible.

aplicare implementation; he'll supervise the ~ of the new methods.

aplicație application; 1. you can send your ~ to the manager; 2. that product has many ~s.

aport contribution; we very much appreciate your ~ in this area.

aprecia 1. to appraise, 2. to assess, 3. to evaluate; 1. I tried to appraise his contribution; 2. their job is to assess the result; 3. the insurance company will evaluate the damages.

apreciabil considerable; they spent ~ sums of money.

apreciere assessment, evaluation, rating; I'd like to know the results of your ~; ~ a valutei: currency appreciation; ~ a unei mărci: brand noting.

aproba to approve; who should ~ such initiatives?

aprobare approval; we need the manager's ~ for this project.

aprovizionare supply; we'll increase the ~ of leather.

aproximativ approximate; we lost ~ 30% of the raw material.

apt able, capable; he is ~ to perform such difficult tasks.

aptitudini aptitudes, skills; our employees developed many ~.

aranja to arrange, to settle; we have to ~ plans of all the projects for the next year, so that all the people involved can understand their significance.

arbitra to arbitrate; if there is no way to solve the litigation, the issues in question will be ~d by a court of justice.

argument argument; can you give me some ~s?

argumenta to argue, to motivate; she can ~ her decisions.

arhivă archives; that file may be in the ~.

arierate arrears; there are no ~ this time, every payment is up to date.

armator (vas comercial) freighter; the goods will be transported by means of a ~.

articol item; the members of the committee added new ~s to the current regulations; ~ de ziar; article; ~e de larg consum: consumer goods.

asigura 1. to assure, to ensure, 2. to insure, 3. to provide, 1. I can assure/ ensure you of the high quality we offer; 2. we should insure our company for a huge sum of money; 3. his strategy provides for rise in profits; we provide a large range of modern products.

asigura insurance; we have an ~ on our foreign car; ~ concretă: tangible security; ~ de sănătate: health insurance; ~ pe viață: life insurance; ~ contra tuturor riscurilor: all risks insurance; ~ împotriva accidentelor: accident insurance; ~ în caz de incendiu: fire insurance; ~ contra furtului: theftproof.

asigurator insurer, underwriter.

asista to attend; everybody is obliged to ~ the meeting.

asistat de calculator computer-aided/assisted.

asistent assistant; who is your ~, then?

asocia to associate (with); they intend to ~ with foreign partners.

asociat associate, partner; ~

principal: senior partner.

asociat comanditar active partner; ~ comanditar: sleeping partner.

asociat unic sole proprietor; Sally is the ~, that is the unique owner.

asociație society, partnership, union; ~ de asigurare: insurance company.

asociație familială familial association; they set a ~ ~, not a company or a foundation.

asociație pe acțiuni joint stock; their firm is a ~ ~, that is the members have got shares.

asociere association.

astfel thereby; I certify ~ its authenticity.

asuma to assume; he ~d new responsibilities and duties; a-și ~ răspunderea: to take charge (of smth.).

așezare în pagină layout; the ~ of a business letter is very important.

aștepta 1. to expect, 2. to wait; 1. I expect he will agree with me on this matter; 2. she can't wait to be elected president of the society; I'll be waiting for you tomorrow.

atașa to enclose; please ~ a cover letter.

atelier workshop; you can find him in the ~; a ~ can also be a professional meeting.

atesta to attest; the fancy cars ~

to their wealth; to certify; Jane was certified as a professional nurse last year.

atinge to amount to; the expenditure ~s to a huge sum; ~ un scop: to achieve a target.

atitudine attitude; I don't understand his strange ~.

atrage după sine to trigger; his acts ~ed very unpleasant consequences from this point of view.

automatizare automation; ~ improve the quality of work in many sectors.

autonom autonomous.

autonomie autonomy.

autoritate authority; you cannot deny his ~; I'm sure the information is correct, I have it on good ~; Deborah is an ~ on economic systems; ~ fiscală: revenue authority.

autoriza 1. to authorize; who ~d the meeting? 2. to authorize, to license.

autorizație 1. licence; your ~ is expired, you need a new one; 2. authorization, license, patent; ~ vamală: transire.

autorizație de a importa import licence; we are always requested ~s.

avans advance; he will pay the ~ next week; ~ de fonduri (pt. investiții): imprest.

avansa to advance, to progress;

that firm ~ed very quickly.

avansare promotion; he hoped he would get an early ~.

avantaj advantage, profit; what's my ~ in this?; ~ reciproc: mutual benefit.

avantaj suplimentar fringe advantage/ benefit.

avantajos 1. advantageous, profitable, 2. convenient; 1. that is a(n) ~ experience; 2. we think the terms are ~ to us.

avea grijă de 1. to cater for, 2. to see to; 1. that association caters for children; 2. Richard is the one who sees to this business.

avaria to damage; who is responsible for the ~ of goods under these circumstances?

avânt upsurge, boom; the figures showed an impressive ~ of our business.

avea to have; ~ dreptul: to be entitled; ~ loc: to take place.

avere imobiliară chattel real; ~ inalienabilă: mortmain; ~ mobilă: chattels personal; ~ personală: paraphernalia; fără ~: fortuneless.

avertisment warning; it sounded like a ~ to me.

avertiza to warn; he ~ed us about the consequences.

avion plane, airplane; I am in a hurry, you know; I have a ~ to catch.

aviz notification; they got a ~